

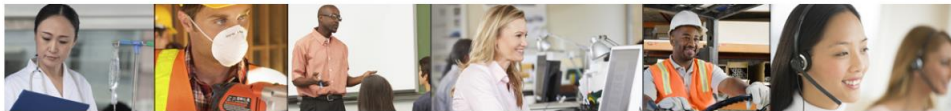


Wellbeing **works** here!

## Healthy Sarasota County Worksites – How to Register for CDC Health ScoreCard

1. Go to <https://www.cdc.gov/workplacehealthpromotion/initiatives/healthscorecard/index.html>
2. Click “New User”

### Worksite Health ScoreCard



#### FEATURED RESOURCES

Introduction to the “New and Improved” CDC Worksite Health ScoreCard – This December 2019 webinar recording and [slide presentation](#) [PDF – 3 MB] provides an overview of the updated 2019 CDC Worksite Health ScoreCard, its functions and benefits.

#### Introduction

The purpose and history of the CDC Worksite Health ScoreCard

#### Working with the Online Health ScoreCard

Learn the basics of the online ScoreCard

#### Worksite ScoreCard

Access the ScoreCard Instrument

#### Worksite Health ScoreCard Glossary

Key terms, definitions, and acronyms used in the CDC Worksite Health ScoreCard

#### Guide to Using the ScoreCard

A User's Guide and video tutorials for

#### CDC Worksite Health ScoreCard

#### CDC Worksite Health ScoreCard

Create a new account and complete a ScoreCard

[New User](#)

Return to ScoreCard account

[Returning User](#)




### 3. Click “Get Started”

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Exp. Date: 4/30/2017

#### CDC Worksite Health ScoreCard



The CDC Worksite Health ScoreCard is a tool designed to help employers assess whether they have implemented evidence-based health promotion interventions or strategies in their workites to prevent heart disease, stroke and related conditions such as hypertension, diabetes and obesity. It provides guidance on key evidence-based strategies that employers can put in place to promote a healthy workforce, increase productivity, and reduce the risk and associated cost of poor employee health.

##### Log In

Enter Your Log-in Code:  [Log-In Code Info](#)  
*Log-In Codes are not case-sensitive*

[Forgot Your Log-In Code?](#)

##### New User? Register Today

Create a CDC Worksite Health ScoreCard account to assess and build health promotion programs offered to employees, save your information electronically, access reports, and monitor progress over time.

To participate in the CDC Worksite Health ScoreCard, each employer must register two types of accounts:

- **One employer administrator account** for users who maintain employer-level information or who must review or complete scorecards for multiple worksite accounts
- **One or more worksite accounts** (one for each worksite) for users who maintain worksite-level information and complete scorecards for individual worksites

*Note: An employer administrator account must be created before you can register a worksite and complete a CDC Worksite Health ScoreCard.*


[See FAQs for more information](#)

### 4. Mark “No, I do not have an Employer ID” and click “Continue”

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[Forgot Your Log-In Code?](#)

##### Register

###### Step 1 - Enter Employer ID

An Employer ID is used to verify if your employer is already associated with a CDC Worksite Health ScoreCard account. You may have received this ID in an email.

**Do you have an Employer ID?**

Yes, I have an Employer ID


No, I do not have an Employer ID

## 5. Click "Yes"

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#### Log In

Enter Your Log-In Code:

[Log-In Code Info](#)

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[Forgot Your Log-In Code?](#)

#### Register

**Step 2 - Would you like to register a new employer?**

An Employer ID was not provided.

An employer administrator account must be created before you can register a worksite and complete a CDC Worksite Health ScoreCard.

[Why register an employer?](#)

## 6. Fill out ALL \*required information and click "Register Employer"

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### CDC Worksite Health ScoreCard

#### Register an Employer

**Before you get started, you will need the following information:**

- Organizational staff who will serve as Employer Administrators
- Employee demographics
- Support for workplace health programs
- Health programs currently offered to employees

**You can always change the information in this form after completing your employer registration. Please note an employer must be registered before you can associate one or more worksites with the employer and begin completing CDC Worksite Health ScoreCards.**

\*Required

#### Register an Employer

##### Worksite Health ScoreCard Administration

* Employer Administrators	An Employer Administrator can manage CDC Worksite Health ScoreCards for their worksites. To complete employer registration, add at least one Administrator. A "welcome" email with log-in information will automatically be sent to each new Employer Administrator. <a href="#">Add an Employer Administrator</a>
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Programs Offered (all worksites) (optional)

What health programs are offered at your organization? Check all that apply.

- Health education
- Links to related employee services
- Supportive physical and social environment for health improvement
- Integration of health promotion into your organization's culture
- Employee screenings with adequate treatment and follow-up
- N/A

## 7. CDC will email log-in information to the registered user

Log-in info for CDC Worksite Health ScoreCard

CDC Workplace Health Program, Division of Population Health, CDC <DONOT\_REPLY\_CDCWorksiteHSC@cdc.gov>

Today 9:17 AM

Reply all

Congratulations on signing up your organization to use the CDC Worksite Health ScoreCard (HSC).

The HSC is a tool designed to help employers assess whether they have implemented evidence-based health promotion interventions or strategies in their workites to help prevent heart disease, stroke and related conditions such as hypertension, diabetes and obesity.

Submitting a completed HSC will provide you a report of your workites' health promotion programs, policies and environmental supports measured against a gold standard package of science-based, best-practice interventions, as well as links to helpful tools and resource to grow your workplace health programs. Your workites' scores will also be compared to other workites of the same size who are using the CDC Worksite Health ScoreCard.

You have been added as an Employer Administrator for the following HSC account:

jh

As an Employer Administrator, you will be able to monitor ScoreCard progress for any HSC workites associated with jh as well as view their individual ScoreCards and benchmark reports. You will also have the ability to create, edit and submit ScoreCards on behalf of associated workites.

To access HSC you will need the following log-in information:

HSC Web site: [https://hscd.cdc.gov/DPH\\_WHSC](https://hscd.cdc.gov/DPH_WHSC)

Employer admin log-in code: 8CA626

Employer ID: 37345442

If you have questions about your role as an HSC Employer Administrator, see Frequently Asked Questions (<http://www.cdc.gov/workplacehealthpromotion/faq/faq-scoringofcard.html>) or contact the CDC Workplace Health Program ([CDCWorksiteHSC@cdc.gov](mailto:CDCWorksiteHSC@cdc.gov))

Sincerely,  
CDC Workplace Health Program  
Division of Population Health  
Centers for Disease Control and Prevention  
<http://www.cdc.gov/workplacehealthpromotion/>

## 8. Use the “Employer admin log-in code” to access the ScoreCard and click “Go”

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Log In

Enter Your Log-in Code:  [Log-In Code Info](#)

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Go

Forgot Your Log-In Code?

New User? Register Today

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**Note:** An employer administrator account must be created before you can register a worksite and complete a CDC Worksite Health ScoreCard.

Get Started [See FAQs for more information](#)

## 9. Click “Register a New Worksite”

Employer --

Worksites

[Register a New Worksite](#)

CDC Worksite Health ScoreCards are completed for individual worksites. jh currently has no registered worksites.

Manage Employer Account

[Update Profile](#)

[Edit Administrators](#)

[Reset Employer Log-In Code](#)

## 10. Fill out ALL required information and click “Register Worksite”

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CDC Worksite Health ScoreCard

[Home](#) Welcome **jh** [Log Out](#)

You can always change the information in this form after completing your worksite registration. Please note a worksite must be registered with an employer before you can begin completing CDC Worksite Health ScoreCards.

### Register a Worksite

Employer	<input type="text"/>
Group Codes	<input type="text"/>
Employer ID	<input type="text"/>
* Worksite Name	<input type="text"/>
* Address	<input type="checkbox"/> Use same address as Employer address <input type="text"/>
* City	<input type="text"/>

(Enter "NA" if not applicable.)

Team Members

A worksite team member can access and edit a CDC Worksite Health ScoreCard and view its associated reports. To complete worksite registration, add at least one team member. A "welcome" email with log-in information will automatically be sent to each new team member.

[Add a Worksite Team Member](#)

Point of Contact	Name	Role	Email Address	Job Type	Phone Number	ScoreCard Completion	Options
✓	hg.hf	Employer Administrator	<a href="mailto:cara.williams@flhealth.gov">cara.williams@flhealth.gov</a>	Health Promotion/Wellness Program Staff or Volunteer		Yes	

[Register Worksite](#) [Cancel](#)

11. After "Register Worksite" is clicked, you will be directed back to the homepage

12. Click on name of worksite. Note: "Example Worksite" is used for demonstration purposes only.

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CDC Worksite Health ScoreCard

Welcome Example [Log Out](#)

Employer -- Example

Worksites

[Register a New Worksite](#)

Worksite	2016 ScoreCard Status	Worksite Reports
<a href="#">Example Worksite</a>	0% Not Started	Your CDC Worksite Health ScoreCard must be completed and submitted to CDC before you can view your report.

Manage Employer Account

- [Update Profile](#)
- [Edit Administrators](#)
- [Reset Employer Log-In Code](#)

13. Click on each topic and answer all questions



## CDC Worksite Health ScoreCard

[Example Home](#)

Welcome **Example** [Log Out](#)

### Worksite -- Example Worksite

#### 2016 ScoreCard

All questions in all topics of the ScoreCard are required (unless indicated Optional) and must be completed before you can submit your ScoreCard and view your report.

**Not Started**

Topic	# of Questions	
Worksite Demographics	0 of 5	<input type="text"/>
Organizational Supports	0 of 18	<input type="text"/>
Tobacco Control	0 of 10	<input type="text"/>
Nutrition	0 of 13	<input type="text"/>
Lactation Support	0 of 6	<input type="text"/>
Physical Activity	0 of 9	<input type="text"/>
Weight Management	0 of 5	<input type="text"/>
Stress Management	0 of 6	<input type="text"/>
Depression	0 of 7	<input type="text"/>
High Blood Pressure	0 of 7	<input type="text"/>
High Cholesterol	0 of 6	<input type="text"/>
Diabetes	0 of 6	<input type="text"/>
Signs and Symptoms of Heart Attack and Stroke	0 of 4	<input type="text"/>
Emergency Response to Heart Attack and Stroke	0 of 9	<input type="text"/>
Occupational Health and Safety	0 of 11	<input type="text"/>
Vaccine Preventable Diseases	0 of 6	<input type="text"/>
Community Resources	0 of 21	<input type="text"/>

[Submit to CDC](#)

#### Worksite Reports

Your CDC Worksite Health ScoreCard must be completed and submitted to CDC before you can view your report.

#### Manage Worksite Account

[Update Profile](#)

[Edit Team Members](#)

[Reset Log-In Code](#)

#### View Employer

[Example](#)

- [ggg](#), Maryland
- Number of Worksites: 2
- Number of Employees: 5
- Submits ScoreCards to CDC: Yes
- Employer Administrator(s):
  - [hfhg](#)



14. After all sections are answered, click “Submit to CDC”

## CDC Worksite Health ScoreCard

[Example Home](#)

Welcome **Example** [Log Out](#)

### Worksite -- Example Worksite

#### 2016 ScoreCard

You have completed all questions in all topics of the ScoreCard that are required. You can now submit your ScoreCard to CDC.

**Completed**

Topic	# of Questions	
Worksite Demographics	5 of 5	<input type="text"/>
Organizational Supports	18 of 18	<input type="text"/>
Tobacco Control	10 of 10	<input type="text"/>
Nutrition	13 of 13	<input type="text"/>
Lactation Support	6 of 6	<input type="text"/>
Physical Activity	9 of 9	<input type="text"/>
Weight Management	5 of 5	<input type="text"/>
Stress Management	6 of 6	<input type="text"/>
Depression	7 of 7	<input type="text"/>
High Blood Pressure	7 of 7	<input type="text"/>
High Cholesterol	6 of 6	<input type="text"/>
Diabetes	6 of 6	<input type="text"/>
Signs and Symptoms of Heart Attack and Stroke	4 of 4	<input type="text"/>
Emergency Response to Heart Attack and Stroke	9 of 9	<input type="text"/>
Occupational Health and Safety	11 of 11	<input type="text"/>
Vaccine Preventable Diseases	6 of 6	<input type="text"/>
Community Resources	21 of 21	<input type="text"/>

[Submit to CDC](#)

#### Worksite Reports

Your CDC Worksite Health ScoreCard must be completed and submitted to CDC before you can view your report.

#### Manage Worksite Account

[Update Profile](#)

[Edit Team Members](#)

[Reset Log-In Code](#)

#### View Employer

[Example](#)

- [ggg](#), Maryland
- Number of Worksites: 2
- Number of Employees: 5
- Submits ScoreCards to CDC: Yes
- Employer Administrator(s):
  - [hfhg](#)



15. After ScoreCard is submitted, a Benchmark Report can be viewed by clicking “View Benchmark Report”

The screenshot shows the '2016 ScoreCard' section of the CDC Worksite Health ScoreCard. A list of topics is displayed with their respective scores and total possible points. The 'View Benchmark Report' button at the bottom of the list is circled in red, and a red arrow points to it from the left.

Topic	Points
Worksite Demographics	30 of 33
Organizational Supports	19 of 19
Tobacco Control	15 of 15
Nutrition	21 of 21
Lactation Support	15 of 15
Physical Activity	24 of 24
Weight Management	12 of 12
Stress Management	14 of 14
Depression	18 of 18
High Blood Pressure	17 of 17
High Cholesterol	15 of 15
Diabetes	15 of 15
Signs and Symptoms of Heart Attack and Stroke	4 of 4
Emergency Response to Heart Attack and Stroke	17 of 17
Occupational Health and Safety	22 of 22
Vaccines Preventable Diseases	18 of 18
Community Resources	261 of 264 Total Points

16. The Benchmark Report shows how your business measures up with others who have completed the ScoreCard and compares current scores with your organization’s previous scores (if applicable).

The screenshot shows the '2016 Summary Benchmark Report' interface. It includes a table comparing the user's 2016 ScoreCard total points possible and score against the 2015 average scores for all work sites. The table also includes links for resources, score changes, and exporting data.

TOPIC	2016 ScoreCard Total Points Possible	2016 Score	2015 Average Scores All Worksites <sup>d</sup>
Organizational Supports	33	30	20
Tobacco Control	19	19	14
Nutrition	21	21	8
Lactation Support	15	15	8
Physical Activity	24	24	12
Weight Management	12	12	7
Stress Management	14	14	8
Depression	18	18	9
High Blood Pressure	17	17	10
High Cholesterol	15	15	9